

# PROJECT MANAGER RALEIGH, NORTH CAROLINA

McGill serves public and private clients throughout the Southeast. The range and depth of McGill's expertise includes a wide spectrum of engineering services, land planning and recreation, and management consulting services. ***We are currently seeking highly motivated candidates for a Project Manager with experience in Water/Wastewater in our Raleigh, North Carolina office.***

## **Essential Duties and Responsibilities**

The Project Manager (PM) plans, coordinates and directs design activities to ensure goals and objectives of all projects are accomplished within the prescribed scheduling, budget and funding parameters. He or she may be involved directly in design of projects including signing and sealing documents as the responsible engineer in charge. The PM is responsible for developing project scope, fees for services, negotiation of contracts for agreements of engineering services, project budgeting, project scheduling and client communication. He or she works across disciplines to secure surveying, electrical engineering assistance and necessary design assistance from other design groups within McGill Associates. He or she may also coordinate required assistance from outside consultants. The PM ensures that required internal quality control is applied to each project from conceptual planning through final design. The Project Manager interfaces with clients on a regular basis to ensure the highest level of client satisfaction and to help identify and develop future business opportunities. The PM may assist in the development and delivery of proposals and presentations.

## Minimum Education and Licenses

- Bachelor's Degree in Civil or Environmental Engineering or related field and a minimum 7 years of experience with at least 2 years of progressive experience in the management of engineering projects and/or personnel
- North Carolina PE licensure or the ability to obtain licensure within 6 months
- AutoCAD – Civil 3D experience required
- Proficiency in commonly used computer software (Word, Excel, Outlook) required
- Excellent writing and communication skills required

## How to Apply

To apply, please email resume to [recruiting@mcgillassociates.com](mailto:recruiting@mcgillassociates.com). Please list "Project Manager – Raleigh" in the subject line of your email.

*McGill Associates is an Equal Opportunity Employer. All terms and conditions of employment including, but not limited to: hiring, placement, promotion, termination, transfer, leaves of absence, compensation, and training comply with the regulations of Title VI and VII of the Civil Rights Act of 1964. Employees are entitled to work in an environment free from any kind of unlawful discrimination or harassment.*

*Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. McGill Associates participates in E-Verify.*

*McGill Associates conducts background, credit, and motor vehicle checks in compliance with all federal and state statutes. An offer of employment may be extended to an applicant prior to the completion of these checks, but the applicant may not begin work until the completion and approval of the results.*

*McGill Associates conducts pre-employment, random, project specific, for-cause, and post-accident drug screens in accordance with all federal and state statutes.*

*McGill Associates will make reasonable accommodations for qualified individuals with known disabilities unless doing so would result in an undue hardship. All McGill Associates' facilities comply with the Americans with Disabilities Act. Persons with hearing and/or speech impairments may contact McGill Associates by dialing 711 to access the state Relay Service for TTY/TDD.*